

*Maharshi Dayanand Saraswati University, Ajmer*

SYLLABUS

**Scheme of Examination and Courses of Study**

**AEC: General English**

**(B.A. /B.Sc. /B.Com. Part- I Semester-I)**

**AND**

**AEC: English and Communication**

**(B.A./B.Sc/B.Com Part-I Semester-II)**

**(UG C.B.C.S. Semester System)**

**w.e.f. Session 2023-24**

### **Scheme of Examination**

The question paper for End of Semester Examination of **General English** (Semester-I) and **English and Communication** (Semester-II) will be of seventy marks which will be divided into two parts:

Part-A and Part-B.

**Part A** will consist of 10 compulsory questions. There will be at least three questions from each unit and the word limit of each answer will be approximately 50 words. Each question will carry two marks. (10x2= 20)

**Part B** will consist of 10 questions. At least three questions from each unit will be asked and the students will have to answer five questions selecting at least one question from each unit and the word limit of each answer will be up to 400 words. Each question will carry ten marks. (5x10=50)

**Note-** A student has to pass End of Semester Examination i.e. external theory paper and internal Continuous Assessment (CA) separately.

## **AEC: General English**

**Course Code - ENG5160T-A**

**For B.A. /B.Sc /B.Com Part-I: Semester-I**

### **Course Objectives:**

- ❖ To make students read English prose with a view to enlarge their comprehension of the language as this is essentially a language based course.
- ❖ To inculcate reading habit in students.
- ❖ To equip them with basic skills of grammar.
- ❖ To widen their vocabulary for better expression power.
- ❖ To enable students to write better English.
- ❖ To improve speaking skill in personal, social and professional settings.
- ❖ To enhance employability skills among students.

**The Pattern of End of Semester Exam (EoSE) i.e. external exam question paper will be as follows-**

Duration- 3 Hrs.

M.M. 70

### **UNIT-I**

Text book -“Spectrum: An Anthology of Short Stories” Ed. J. Sasikumar and Paul Gunashekar (Oreint Black Swan)

From chapter number one to chapter number six from the above mentioned book.

**UNIT-II**

1 Application Writing

2 Paragraph Writing

3 Precis Writing

4 Determiners

5 Modals

6 Phrasal Verbs

**UNIT- III**

1 Letter

2 Translation (Hindi to English)

3 Unseen Passage

4 Tense and Usage

5 Active and Passive Voice

6 Direct and Indirect Speech

**Continuous Assessment (CA) i.e. internal examination, will be based on above mentioned three units: M.M.30**

Project Work and Viva voce-

30 Marks

**Books Recommended:**

1. A.J. Thomson and A.V. Martinet: *A Practical English Grammar* (Oxford Paper Back)
2. S. Pit. Corder: *Intermediate English Practice Book* (Orient Longman)
3. Bhaskaran and Horburg: *Strengthen Your English* (OUP 1973)
4. I.K. Sharma and V.D. Singh: *A Practical Course of English* (Ramesh Book Depot, Jaipur)
5. *Oxford Learner's Pocket Verbs and Tenses*- Joe Hird (OUP)
6. *Cambridge Grammar and Writing Skills*- Mike Gould and Eoin Higgins
7. *Communication Skills*- Sanjay Kumar and Pushp Lata (OUP)

**Course Outcomes:**

- 1 Students will be equipped with better understanding of English prose.
- 2 Students will be equipped with better writing skills.
- 3 They will be equipped with better communication skills.
- 4 They will be equipped with enhanced employability skills.

**Semester-II**  
**AEC: English and Communication**  
**Course Code- ENG5261T-A**  
**B.A./B.Sc/B.Com Part-I: Semester-II**

**Course Objectives:**

- ❖ To make students read English prose with a view to enlarge their comprehension of the language as this is essentially a language based course.
- ❖ To encourage reading habit in students.
- ❖ To equip them with basic skills of grammar.
- ❖ To widen their vocabulary for better expression power.
- ❖ To enable students to write better English.
- ❖ To improve communication skills.
- ❖ To enhance employability skills among student

**The Pattern of End of Semester Exam (EoSE) i.e. external exam question paper will be as follows-**

Duration- 3 Hrs.

M.M. 70

**UNIT-I**

Text book -“Spectrum: An Anthology of Short Stories” Ed. J. Sasikumar and Paul Gunashekar (Oreint Black Swan)

From chapter number seven to chapter number twelve from the above mentioned book.

**UNIT-II**

1 Report Writing

2 Blog Writing

3 Question Tag

4 Proverbs and Idioms-

Once in a blue moon, Beating around the bush, Cry over spilled milk, Spill the beans, Piece of cake, Blessing in disguise, Golden Handshake, The best of the both worlds, Icing on the cake, Jump the bandwagon, Don't judge a book by its cover, Last straw, Feel under the weather, When pigs fly, To add insult to injury.

5 Tenses

**UNIT- III**

1 CV/ Resume Writing

2 Letter Writing (Official Request/ Acknowledgement/ Apology/ Order Letter)

3 Unseen Passage

4 Synonyms and Antonyms

5 Common Errors in English

6 Jumbled Sentences

**Continuous Assessment (CA) i.e. internal examination, will be based on above mentioned three units:**

**M.M.30**

Project Work and Viva voce-

30 Marks

**Books Recommended:**

1. A.J. Thomson and A.V. Martinet: *A Practical English Grammar* (Oxford Paper Back)
2. S. Pit. Corder: *Intermediate English Practice Book* (Orient Longman)
3. Bhaskaran and Horburg: *Strengthen Your English* (OUP 1973)
4. T.L.H.Smith-Pearse: *The English Errors of Indian Students* (OUP)
5. I.K. Sharma and V.D. Singh: *A Practical Course of English* (Ramesh Book Depot, Jaipur)
6. *Common Errors in Everyday English* (OUP)
7. *Cambridge Grammar and Writing Skills*- Mike Gould and Eoin Higgins
8. *Communication Skills*- Sanjay Kumar and Pushp Lata (OUP)
9. *Oxford Dictionary of Synonyms and Antonyms* (OUP)
10. *Oxford Learner's Pocket Verbs and Tenses*- Joe Hird (OUP)

**Course outcomes-**

- 1 Students will be equipped with better understanding of English prose and grammar.
- 2 Students will be equipped with better writing skills.
- 3 They will be equipped with better communication skills.
- 4 They will be equipped with enhanced employability skills.