# **UGC HUMAN RESOURCE DEVELOPMENT CENTRE(HRDC)**

Maharshi Dayanand Saraswati University, Ajmer Pushkar Byepass, Kayad Road, Ajmer -305009 Rajasthan

Application form for Orientation programme/Refresher Course/Short term course
For detailed programme kindly visit our website www.mdsuajmer.ac.in

Affix Photograph

#### **IMPORTANT INSTRUCTIONS**

- 1. There should be a minimum gap of one year between two courses.
- 2. Only completely filled forms, duly signed and forwarded through proper channel will be accepted (incomplete application will not be considered)
- Please enclose a Demand Draft of Rs.1000/- (non-refundable) Payable at Ajmer favouring the Director, UGC-Human Resource Development Centre(HRDC), M.D.S. University, Ajmer towards Registration fees. In case a candidate is not granted admission his/her draft shall be returned.
- 4. The programmes are fully residential for outstation participants.
- 5. Every participant will be evaluated on a five point scale on the basis of the performance in the course and grades A/B/C/F will be awarded. Participants getting grade 'F' will be required to repeat the course without financial commitment to UGC-HRDC.
- 6. The application should reach the office of the Director, UGC- Human Resource Development Centre(HRDC), Maharshi Dayanand Saraswati University, Ajmer (Rajasthan) 305009 four weeks before the commencement of the course.

AP		REFRESHER COUR ORIENTATION PR SHORT TERM COU						
1.	Date of Commencement of the Course for which you are an applicant							
2.	State Whether you need HRDC Guest House accommodation?							
3.	. Details of Demand Draft enclosed:							
	DD No	Date	Bank Name					

## **Bio Data**

1.	Name of applicant with qualification						
2.	Address for Correspondence with e-mail						
3.	. Residence phone No. and Mobile No.(if any)						
4.	Sex (Male/Female)						
5.	Date of Birth						
6.	General/SC/ST/OBC						
7.	Designation & Institution						
8.	Subject						
9.	Nature of Job: Permanent/Temporary/Adhoc/Contractual						
10	10. Date of regular selection and appointment						
11	11. Temporary Service, if any						
12.	12. Total teaching experience, after reqular (Substantive) appointment as						
	Asstt.Professor/Lecturer						
12	13 Is appointment on Contract? (Mention date of appointment)   Yes/No						

14. State whether you have attended any other refresher/orientation courses in past, if yes give details:

Name of Course	ASC which conducted the course	Dates of the course

#### **UNDERTAKING**

I undertake to abide by the relevant rules/guidelines of the UGC and to commit solely to the programme of the course during the duration

Signature of the Applicant

#### **DECLARATION**

I do hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. In case, the information furnished is found to be incorrect, false or incomplete my application/admission to the course is liable to be rejected.

Signature of the Applicant

### **RECOMMENDATION OF THE FORWARDING AUTHORITY**

- a. Certified that the participant has not attended any O.P. or R.C. other than mentioned in col.14
- b. This University College/Institution is within the purview of the UGC and is included in the list under sec.2(f) of the UGC act. Our college is affiliated to the University of
- c. If selected the candidate will be deputed to HRDC, M.D.S. University, Ajmer for the Orientation Programme/Refresher Course.

Date	Signature of t	the Princi <sub>l</sub>	ole/	/HOD	with	sea